



## Food Program Forms Special Instructions

The food program forms can be a little tricky so here is some advice, please call if you have any questions at all.

- ALL families must complete the “Child Enrollment Form”
- Please also complete the “Income Statement” form. If you believe you are over income, you can complete it by writing your child’s name and “over income” on the form.
- If your child has any type of special diet (this includes drinking soy, goat milk, or any food allergies). You will also need to have a *Special Diet statement* completed by your child’s doctor before your child starts at the Center. This form only needs to be completed once by each family, if your child was previously enrolled we do not need the form annually. **If you will need the form please email ([lacey.hoppe@mnstate.edu](mailto:lacey.hoppe@mnstate.edu)) or call (218-477-2214) me and I can send you it ahead of time.**
- All food program forms must be completed annually, per family. If you have multiple children at the Center you only need to complete one set of forms.
- Please complete/date and sign all forms in August to align with our program year.

Thank you for taking the time to fill out these forms. I know they are a lot of work but we really appreciate it, as it helps us to be reimbursed for a portion of our meals.

Thank you!!

Lacey  
Center Director